

Sarasota School of Arts and Sciences

Parent Teacher Student Society (PTSS), Inc.

Leadership Team Meeting Minutes

Wednesday, December 3, 2014

SSAS Conference Room

Members Present: Jamie Bailey, Jennifer Carroll, Lisa Ebersole, Dinnah Pere, Chrissi Prieur, Dana Spencer

Items Discussed:

- Lisa Ebersole, Volunteer Coordinator
 - She is continuing her current PTSS Position.

- Holiday Parade
 - Students (Drumline and Cheerleaders) participating need to be at SSAS by 3:50pm. They will be transported to the designated area (R23).

- Leadership Meeting Dates have been revised. All meetings for PTSS will be held on Wednesdays at 5:15pm. Location TBA.
 - January 7, 2015
 - February 4, 2015
 - March 4, 2015
 - May 6, 2015
 - June 3, 2015 with the new PTSS Leadership Team 2015-2016

- 6th Grade Orientation will be held on Saturday, January 10th; 8-1pm. There will be two groups and transferring 7th and 8th graders will be invited to attend.
 - Volunteers are needed!
 - Gym
 - Office
 - Hallways; Stairwells
 - NJHS Students are needed to monitor and provide direction, not give tours. It was suggested that there be 2 students on each floor.
 - Performances? -Jennifer will contact Kim.
 - Dana will pull up last year's sign-up sheet; will use same format of 2 hour increments.

- Staff Breakfast will be scheduled for December 17th from Panera. Jamie will check the date.
 - Funds were provided to Jennifer for Panera breakfast items.
 - Second breakfast suggested in February – on hold.

- Teacher Requests
 - Ms. Goddard/ Club requests \$500.00 for costume costs for Asian Dances (9 students). \$250 will be granted to Ms. Goddard.
 - PTSS will reimburse SSAS for Gamer Club request that was tabled. Jamie will find out exact amount.
 - Jamie will find out what clubs need assistance.
 - Funds will be divided between all clubs. Clubs not needing funds; the money will be divided between the top five clubs that need it the most.

- Mr. Williams will be in charge of Audio Visual research. Jamie will inform Jennifer of progress. May use same company that previously worked on SSAS communication systems.

- Financials
 - Chrissi will contact Missy regarding Target check that was received for the amount of \$350.00.
 - See Financial Report*
 - Amazon Funds? - Jamie will check with Missy to find out if funds are going to SSAS.

Other Business

- Sams's Club
 - Dana needs a shopper; Jen volunteered.
- Concerns regarding website; Sign-up Genius missing on website. Dana will contact Michael.
- Fall 2015 Schedule Pick-up Day; Dana and Jen volunteered to assist new Leadership Team.
- PTSS Elections in March 2015

- Next Leadership Meeting: January 7, 2015
 - Staff Appreciation for end of the year ideas.
 - Create a checklist for new PTSS Leadership Team

Meeting adjourned 7:15pm