

Sarasota School of Arts and Sciences

2024 - 2025 Student Agenda Book

ENGAGE

ENLIGHTEN

EMPOWER

Sarasota School of Arts and Sciences

717 Central Avenue

Sarasota, FL 34236

Principal: Tara Tahmosh

Phone: (941) 330-1855

Fax: (941) 330-1835

<http://www.ssas.org>

This Agenda Book Belongs To:

Name: _____

Grade: _____

Password Page

Subject	Username	Password
Office365		
Grade Portal		
Science		
Math		
Social Studies		
ELA		
ALEKS		

Other Notes:

Important Dates 2024 - 2025

**We follow the Sarasota County Schools' calendar
Deviations from Sarasota County Schools will be sent out via ConnectEd/Team News**

August 12 – First Day of School

September 2 – Labor Day – No Classes

October 17 – End of 1st Grading Period

October 18 – Professional Day – No Classes

November 25 - 29 – Thanksgiving – No Classes

December 20 – End of 2nd Grading Period

December 23 - January 3 – Winter Break – No Classes

January 6 – Professional Day – No Classes

January 20 – Martin Luther King Day – No Classes

February 17 – President's Day – No Classes

March 13 – End of 3rd Grading Period

March 14 – Professional Day – No Classes

March 17 - 21 – Spring Break – No Classes

April 18 – Mini Break

May 26 – Memorial Day

May 28 – Last Day for Students!

Sarasota School of Arts and Sciences Student Contract

As a student enrolled at Sarasota School of Arts and Sciences, I agree to the following commitments, whether on or off campus, in all school-sponsored locations and activities:

I will always respect and speak courteously to all adults and classmates.

I will remain actively on task and will not disrupt the learning of others in the classroom.

I understand that SSA+S has a zero-tolerance policy regarding cheating.

I will support the school's stance on promoting tolerance and acceptance of all people by refraining from making any negative or demeaning comments about others.

I will not participate in any forms of bullying (physical, cyber, or verbal abuse) and will report any offense if I witness that behavior by others. This includes messaging, liking, and forwarding posts on social media.

I will not harm myself or others.

I will not participate in public displays of affection and will keep my hands to myself at all times. I will not share a bathroom stall with another student at any time and understand doing this will result in consequences.

I understand that if I leave campus after school, I may not return for afterschool clubs or activities.

I understand that any acts of vandalism to school property including textbooks, furniture and equipment may result in dismissal from SSA+S and a police investigation.

I will not bring materials or objects to school that will be disruptive to the educational process.

I will adhere to the student dress code and have read the "Code of Dress" in the Student Agenda Book.

I understand that excessive absences, tardies, detentions or any suspension may result in my dismissal from SSA+S.

I will not share my locker or combination lock with another student.

I will not bring, use, distribute, or have in my possession and/or locker any alcohol, drugs of any kind, weapons, or materials that could be used as weapons. SSA+S may search lockers/student possessions at any time. Violating these regulations is an expellable offense and will be reported to the Sarasota School Board and Law Enforcement Officials.

I understand that I must also follow all rules in the Sarasota County Student and Family Handbook. <http://www.sarasotacountyschools.net/departments/dop/handbook.aspx>

I understand that I may be dismissed from SSA+S if this Student Contract is not followed.

Student Signature

Date

Sarasota School of Arts and Sciences Parent/Guardian Contract

As a parent/guardian of a child enrolled at Sarasota School of Arts and Sciences, I agree to the following commitments:

I will support the SSA+S program, mission, Administration, Faculty, Staff, and PTSS (Parent-Teacher-Student Society). I will refrain from engaging in verbal and/or physical abuse and from making threatening/hostile/disparaging/demeaning remarks to and about the SSA+S school community, including on social media and Internet posts.

I will read and review all the rules and procedures from the Student Agenda Book with my child, as well as the Sarasota County School Student and Family Handbook.

<http://www.sarasotacountyschools.net/departments/dop/handbook.aspx>

I understand that excessive absences, tardies, detentions or any suspension may result in dismissal from SSA+S.

I will abide by and follow the traffic pickup/drop off procedures and ensure that my child is on time for school every morning and arrives to school before the first period bell. If my child is late, I will sign him/her in at the front office. I will pick up at the end of the day no later than 5:30 p.m. on Monday-Friday. If my student is excessively tardy to school (4 times per Quarter), I understand that he or she will receive lunch detention.

I will support the school's stance on tolerance and acceptance of all people. I will not support, defend, or excuse my child for the type of injurious behavior which may include, but is not limited to, physical, cyber, and/or verbal abuse.

I understand that my student may be assigned consequences for infractions/tardies that may include a work detail. If I object, I must contact Carl Williams directly during the first week of school to make other arrangements.

I will read and sign my child's agenda book each week. Signing the agenda book confirms that I have read the weekly Team News along with agenda book notes from teachers which may incorporate homework and upcoming projects. Failure to sign the agenda book will result in my child not being eligible to participate in *Spirit Day. (For *Spirit Day guidelines, please refer to Student Dress Code).

I will go to the main office when on the school campus and register as a visitor upon arrival.

I will send my child to school dressed in the appropriate school uniform.

I will not allow my child to bring any prohibited items to school, as outlined in the Student Agenda Book.

I will establish a Parent Portal account and keep all contact information up to date.

I understand that my child may only change schools within Sarasota at the end of the semester break (January) or at the end of the school year, as is stated by the Sarasota School Board.

I will attend all PTSS meetings required in accordance with the PTSS Bylaws and agree to volunteer a minimum of 10 hours per school year for a two- parent family. Single parent volunteer commitments shall be a minimum of 5 hours per school year.

I have read and agree with the contents of the Student Contract. I realize that my child's continued attendance, during the school year, or from year to year, at SSA+S, rests upon him or her abiding by said rules and regulations. If he or she fails to do this, I understand that we have been accorded Due Process by this instrument, and my child may be dismissed from SSA+S and returned to their districted school.

I understand that failure to comply with my parent/guardian contract may result in my child being dismissed from SSA+S and returned to his or her districted school.

Parent/Guardian Signature

Date

Agenda Book Procedures

- The agenda book is an important tool that teaches our students responsibility and reinforces communication between parents/guardians and teachers.
- All pages of the agenda book must remain intact for the entire year.
- Students must keep pages free of inappropriate language and pictures. In addition, students may not write notes to other students in agenda books. If an agenda book is used in this way, then the student must replace it within 48 hours.
- The agenda book also serves as the students' hall pass and must be in student possession at all times. Students may not remove the hall pass pages from the agenda book and use those separately, nor may they share hall passes with another student. Students who abuse passes may be placed on a pass restriction.
- Students who abuse passes, engage in inappropriate behavior while on a pass, or share their passes /agenda book with other students may be placed on a pass restriction by Administration.
- Students are required to bring their agenda book to all classes and to record all homework assignments, tests, and quizzes.
- The agenda will be used not only for assignments, but also as a means for the teacher to write notes to parents/guardians and to include important paperwork in the pocket folder.
- Along with our website, www.ssas.org, and the parent/student portal, the agenda book promotes effective lines of communication and encourages responsible behavior on the part of each student. SSA+S supports "green" efforts and will update the school website with important information on a regular basis.
- Team News is sent via email each Friday evening and includes important upcoming assignments, dates, and announcements.
- Parents/Guardians must read and sign their child's agenda planner each week. Signing the agenda book confirms that you have read the weekly Team News, along with agenda book notes from teachers which may incorporate homework and projects. Failure to sign the agenda will result in your child not being eligible to participate in Spirit Day.
- If an agenda book is lost, a new one must be purchased for \$10.00 within 48 hours from the front desk. There will be no exceptions; failure to replace it within 48 hours will result in 3 days of lunch detention to earn a new agenda book.
- **It is the responsibility of the student to keep his/her agenda book with him/her at all times or he/she will not be allowed to leave the classroom, unless there is an emergency.**

Attendance and Makeup Work

Acceptable Attendance:

Students are expected to attend school each of the 180 regular school days; however, it is understood that excused absences will occur.

Maximum Allowable Tardies and Absences:

- 10 Excused Absences – these are flex days and sick days (w/out Dr.'s Note).
- For a tardy to be considered excused, the parent must submit proof of doctor, dental, or other professional appointment.
- **After having four unexcused tardies in a quarter, students will receive a consequence. Every second tardy thereafter will result in a consequence. This includes being late to school.**
- Extended absence due to family travel or personal leave must be approved by the Principal in advance and will apply to the flex days.

Student Absences

- In complying with the state's compulsory attendance law, each absence will be recorded as either "excused" or "unexcused."
- For an absence to be excused, a "Note to School" form must be completed by the parent and submitted to the Front Desk Coordinator within three days of the absence and qualify as an excused absence.
- Each time that a student misses 3 consecutive school days, parent contact will be made.

Excused Absence: an excused absence is one which results from

- Illness of student that is documented by the parent/guardian with a "Note to School." In some cases, a doctor's note/dentist's note confirming the absence must be received within three days of the absence to guarantee that said absence is excused.
- Illness or death in the student's immediate family.
- Religious holidays of the student's specific faith.
- Five flex days.

Unexcused Absence: absence that does not meet the "excused absence" criteria.

- When a student accumulates 5 unexcused absences, a documented letter will be sent home.
- When a student accumulates 10 unexcused absences, a mandatory meeting with Administration and Guidance may be scheduled.
- When a student accumulates 15 unexcused absences, DCF may be contacted by the school.

Attendance Requirements for a High School Credit:

- This includes Spanish I Honors, Algebra I Honors, Speech I, Speech II, Physical Science Honors, Pre-AICE Business, Pre-AICE Drama, Pre-AICE Art, Pre-AICE Physical Education, and Geometry Honors.
- Any student whose unexcused absences result in less than 135 hours of the required 150 hours of instruction in a course providing one full credit towards high school graduation, will not be awarded credit for said class.

Appointments/ Leaving School

- SSA+S is a closed campus, and students may not leave the school grounds during the school day.
- Students who need to leave for medical appointments or for other reasons must bring a note to the main office before school begins.
- The parent/guardian will use “A Note to School,” which may be printed from the school webpage. Click on “Attendance” for the printable form.
- Students will be dismissed during class transitions only, with the exception of emergencies. Sending in a Note to School will result in your child waiting for you at the assigned time in the office. Without this note, the student will only be available at the next class change.
- Students needing to be picked up during 7th period must be picked up by the end of 6th period.

Make-up Work

- Make-up work will be due after the same number of days missed. For example, if a student misses three days, he/she will have three school days in which to make up the assigned work. All work is posted on TEAMS and/or Gradebook.
- It is the student’s responsibility to follow the appropriate procedures for making up missed assignments.
- Previously assigned projects, tests, or quizzes will be due/completed upon the student’s return to school.

Parent/Teacher Concerns

- If questions or concerns arise regarding a student, the parent/guardian should first contact the teacher directly or meet with the teacher individually.
- Each grade level has a designated Team Leader. These faculty members can be found online on our school website, and parents may contact the appropriate Team Leader to schedule team meetings.
- All student-to-student conflicts should be discussed with the School Counselor or the Assistant Principal.

Before & After School Hours

- Free morning care is available beginning at 8:00 AM each morning. Any student dropped off prior to 8:00 AM will not be supervised.
- Morning care and aftercare is considered a privilege and all school rules must be followed. **Students may not use cell phones or electronics in morning care. These devices must be turned off prior to entering the school building.**
- Free aftercare is offered in the school cafeteria until 5:30 PM Monday through Friday. **Failure to abide by school rules and/or failure to respect aftercare hours and staff will result in revocation of aftercare privileges. Cell phone use in aftercare is a privilege. Students who fail to abide by the aftercare cell phone rules will be issued a consequence and may have aftercare privileges revoked.**
- **If your student has not been picked up by 5:30 PM, a consequence may be issued to your student. If this becomes excessive and your student is not picked up in a timely manner on repeated occasions, your family will be dismissed from aftercare/extracurriculars and may be returned to your districted school.**
- Students are expected to leave campus and go home after school if they are not involved in an after-school activity.
- Students participating in after-school activities may go to aftercare. **If your child is picked up after 5:30 PM, he or she may be dismissed from the after-school activity.**

Student Drop-off/ Parent/Guardian Pickup

- The school day runs from _____ AM to _____ PM.
- Student drop off runs from _____ AM until _____ AM.
- Pick up is from _____ PM to _____ PM.
- Students arriving after _____ AM must be signed in at the Front Office by a parent/guardian. This is for your child's safety and is strictly enforced.
- **Due to safe and orderly school regulations, parents/guardians may pick up and drop off students only at designated areas during designated times. If this becomes an issue, said parent/guardian will be in violation of the parent/guardian contract, including the pick-up and drop-off procedures, and his/her child will be subject to immediate dismissal.**
- Car tags and traffic pattern maps will be available during schedule pick-up. Car tags must be used in all vehicles to support a more streamlined traffic flow. If a replacement tag is needed during the year, please email the Front Desk Coordinator and the school will send a replacement tag home via your student.
- Parents should arrive no earlier than 3:50 PM for carline pickup.

Transportation – Sarasota/Manatee

Sarasota County District Transportation: information can be secured by calling (941) 486-2141. All students are under the direct supervision of the bus driver, and bus privileges will be suspended for failure to follow regulations. Please refer to Sarasota County School Bus Registration Information brochure. Courtesy transportation requests will require authorization from the Sarasota County District.

Manatee County Bus Transportation: Parents/guardians who desire bus transportation for their child must complete the SSA+S School Bus Transportation Registration Request Form. This service is limited and operated by SSA+S as a courtesy to eligible families in Manatee County, but it is not guaranteed.

Clinic

- If a student becomes ill at school, he/she should report this to his/her teacher immediately and ask that his/her agenda book be signed as a pass to the clinic. Students without a pass will be sent back to class.
- If the student is ill enough to be sent home, the school nurse will contact the emergency contact person(s) on file.
- **Students are never permitted to use cell phones for calls regarding illness or pickup. Doing this may result in disciplinary consequences. In addition, students may not use classroom phones if they are ill. Failure to follow this procedure will result in disciplinary action. The Sarasota Health Department requires all illnesses be recorded by the school nurse.**
- If the student comes to school and is identified as having a fever, the parent/guardian will be called to pick up the child immediately. Students may not return to school for 24 hours after having a fever of 100 degrees or higher (without the use of a fever-reducing medicine).

Students may **not** remain in school with the following conditions:

- fever
- vomiting or diarrhea
- unknown rash or ringworm
- head lice

Administration of Medication

- SSA+S follows all guidelines stated in the Sarasota County Student and Family Handbook.
- When possible, students should take prescribed medication at home. If it is necessary that medication be given during school hours, the procedures established by the School Board of Sarasota County must be followed.
- All medication must be administered by health room personnel and have a Medication Treatment Authorization Form signed by a physician and parent/guardian. This form is available on the parent link of the school website. All medication must be stored in the original, sealed, unopened container. This includes non-prescription drugs such as ibuprofen, aspirin, cough drops, prescription drugs, including inhalers, and/or samples. Written instructions indicating how the medication is to be taken must be included.
- A parent must deliver the completed Medication/Treatment Authorization Form and medication directly to the school health aide so that medications can be accepted and counted. Medication cannot be given without having the proper paperwork on file.
- If a student is found in possession of a prescription drug or an over-the-counter medication, they may be suspended and could be recommended for expulsion. SSA+S follows Sarasota County Schools' guidelines for zero-tolerance offenses.
- All medication that is not picked up by the last day of school will be destroyed.
- For a student to receive an elevator pass due to an injury, the parent/guardian must provide a doctor's note.
- Medications for overnight field trips, and their forms, must be turned in to the school nurse at least 48 hours before the trip.

Lost and Found

- Lost and Found is located in the school cafeteria. It is recommended that students write their full names in books, hoodies, and other belongings.
- Items such as jewelry, phones, eyeglasses, etc., will be kept in the front office for security purposes. Students may retrieve these items from the Front Desk Coordinator.
- Items in the Lost and Found may be donated, recycled, or thrown away on the last day of each month.
- The school is under no obligation, nor has any responsibility to search for missing items that are supposed to be kept in locked lockers such as AirPods, personal electronic devices, and cell phones.

Lunch

- Sarasota County Schools, via Sarasota High School, provides SSA+S with a modified lunch program.
- Menus are posted in the cafeteria; however, menus are subject to change.
- Students may either pay daily or have money deposited into their account.
- Energy booster/energy drinks, coffee drinks, and glass containers are not allowed at school. Students cannot bring any drink to class other than water.
- **Parents/guardians are not permitted to attend lunch to eat/visit with students.**
- All students have a 5-digit Personal Identification Number (PIN) to be entered into the lunchroom computer for quick identification.
 - This number is used for prepaying lunches and/or purchasing lunches, desserts, milk, etc.
 - Each student should memorize his/her number as quickly as possible and should not share the number with any other student.
- Parents/guardians may also set up and maintain their child's lunch account online at www.myschoolbucks.com . Information needed to set up account can be requested from the Front Desk Coordinator.
- Application forms for free/reduced priced lunches are online at <https://scsfr.sarasota.k12.fl.us/fma/> and can be completed during the summer.
- If you have any questions regarding free and reduced lunch/breakfast, please contact Food and Nutrition at (941) 486-2199.

Visitors

- The school policy is to accept only those visitors who have legitimate business at the school.
- Visitors must register in the main office, produce picture identification, be scanned through the Raptor System, and wear the appropriate visitor's badge while on campus.
- Volunteers must be registered in the Volunteer system.
- Contractors must be fingerprinted by Sarasota County Schools.

Academic Standards

Report Cards

- Report cards are issued after each nine-week grading period.
- Report cards can be accessed on the Parent Portal.

Honor Roll

- Honor Roll award celebrations take place to reward student achievements.
- Students achieving a 3.5 GPA earn the Honor Roll. Honor Roll students will receive a certificate and will be invited to the Honor Roll Social.

Academic Integrity

SSA+S has a zero-tolerance policy regarding cheating.

- These behaviors include plagiarism, copying answers, being in possession of answers, or giving answers for assignments to another student (this list is not all-inclusive).
 - ❖ **First offense:** A zero on the assessment and a detention. (Parents will be notified).
 - ❖ **Second offense:** A zero on the assessment and a referral. (Parents will be notified).
 - ❖ **Third offense:** A zero and automatic suspension (Parents will be notified).

If a student disrupts an assessment in any way, he or she will earn a consequence.

Schedule Changes

- Changes due to issues with proper placement in academic core classes will be open for request during the first two weeks of school. Please contact a school counselor regarding any questions or changes.
- Parents are not permitted to request one teacher over another.

Course Recovery

- Students who fail a core class (Math, LA, Science, and History) after any quarter will be required to attend Saturday School in an effort to make up that grade. Saturday School is held on the SSA+S campus, typically once a Quarter. During Saturday School, students will have the opportunity to make up the failing grade (up to 70%) with study materials and unit tests. Saturday School students and their parents/guardians will be notified with a letter and/or an email home.

Textbooks

- Textbook links can be found on the school website. All students have been instructed on how to log in correctly.
- Students and their parent/guardian are financially responsible for lost, stolen, or damaged textbooks.

Computer and Internet Use Policy

1. Student use of technology and the Internet on SSA+S premises or at a school-sponsored event is a privilege that may be revoked at any time.
2. All personal technology resources shall be turned off unless use is authorized by an SSA+S employee.
 - a. If a personal technology resource is permitted, the student must have a power supply and carrying case. All personal computer equipment/supplies must be clearly labeled with the student's name. This includes the computer, power cord, and backpack/carrying case.
 - b. Personal technology resources shall only be available for use as authorized by an SSA+S employee; any unauthorized use may subject the student to discipline, including and up to expulsion.
 - c. While on SSA+S premises or at a school-sponsored event, students shall use their personal technology resources in a safe, responsible, and appropriate manner.
 - d. SSA+S is not responsible for any damage to personal technology resources or theft of personal technology resources.
3. Students shall use SSA+S technology and the Internet in a safe, responsible, and appropriate manner.
4. Students shall use District and personal technology resources according to the Board Policy 6163.4 and Administrative Regulation 6163.4. Failure to adhere to these policies may result in discipline including and up to expulsion.
5. Students shall have no expectation of privacy while on SSA+S premises or at a school-sponsored event. Computer files and electronic communications, including email, are not private and may be accessed by the SSA+S at any time for the purpose of ensuring compliance with Board policies and regulations. This includes computer files and electronic communications that are accessed using SSA+S technology or through the SSA+S network, even if they are stored externally.
6. Students shall not install software onto SSA+S technology resources.

Social Media and Threats

SSA+S may issue consequences for social media posts made inside or outside of the school. We advise parents to monitor their child's social media, photos, and chats.

All threats, including those made as a joke, must be taken seriously and may result in serious consequences, including expulsion and legal consequences.

Character Development & Health

Below you will find the Character Development & Health topics that will be presented to students at SSA+S during school hours. Specific dates of sex education courses will be provided via the Team News at least one week prior to the lesson. These lessons are provided through the Physical Education department, the School Counseling department, the Science department, or Advisory classes.

6th Grade:

- Success in Middle School/Goal setting
- Managing Emotions/Depression & Self-harm (presented by School Counselors)
- Stress Management
- Self-Esteem/Body image
- Empathy
- Career Exploration
- Bullying
- Internet Safety (presentation by Child Protection Center)
- Tobacco Awareness/Drug Awareness (presentation by First Step)
- Human Trafficking/Child Sex Trafficking (presentation by Selah Freedom)
- Hygiene (presented by the PE department)
- Nutrition (presented by the PE department)

7th and 8th Grade:

- Internet Safety (presentation by Child Protection Center)
- Tobacco/Drug Awareness (presentation by First Step)
- Human Trafficking/Child Sex Trafficking (presentation by Selah Freedom)
- Sex Education (presentation by Sarasota County Health Department)
- Human Biology and reproduction (presented in Life Science class)
- Healthy Relationships (presentation by SPARCC of Sarasota)
- Career Exploration
- Depression & Self-harm (presented by School Counselors)

***Topics are subject to change and additional topics may be added, which will be communicated through the Team News emailed home every Friday evening. To receive Team News, please add AracdiaD@ssas.org to your contacts. If you wish to opt out of any of these topics, please contact mapesm@ssas.org or masoudg@ssas.org, include the topic you wish to opt out of, as well as your name and your child's name. Tobacco, fentanyl, vaping, drug awareness, sex ed, and human trafficking prevention are all required by law, but you may opt out of these, if you wish.**

Student Procedures

- Students must come to class with all required supplies.
- Students should enter classroom, take their assigned seat, open their agenda book for any notes or homework assignments that must be recorded and begin assigned bell work before tardy bell rings.
- Students must quietly listen to announcements during homeroom.
- Students who have been absent will check appropriate classroom wall bins for missed work and submit work from absences into wall bins.
- Students should head papers with first and last name, date, and class period in upper right-hand corner.
- Students will not speak when another person is speaking during classroom discussions or presentations.
- Students must respond immediately to the “give me five” hand signal with silence and focus attention on the teacher/staff member.
- Students must ask permission to leave classrooms and must have their agenda book hall pass filled out in full with destination, date, and time, to be signed by their teacher. Only one student may leave the room at a time.
- At the end of each class period, students must wait for the teacher to dismiss them from class; a one-minute warning by the teacher will be given prior to a quiet dismissal. The bell does not dismiss the student, the teacher does.
- Students must leave their workspaces and rooms clean and free of clutter.
- Students must receive a pass from the current teacher or administrator, via the agenda process, when they will be tardy to the next scheduled class, unless an entire class has been dismissed late. If this occurs, that teacher will let all subsequent classes know that these students will be tardy, via the school email system.
- Students must respond to emergency codes with silence.

SSA+S Dress Code

School Uniform: Student dress will reflect appropriateness, modesty, and neatness.

Please note that the student contract and agenda book serve as the first written warning. Any student whose attire or appearance is not within the regulations or is dressed in a way that is deemed inappropriate will be marked “present” and sent to Administration to complete classwork until the proper clothing is delivered to school.

- ❖ **First offense** – Student will be required to copy the applicable section of the dress code and have his or her parent/guardian sign it.
- ❖ **Second offense**- Student will earn a lunch detention.
- ❖ **Third offense** – Student will earn a detention.
- ❖ **Fourth offense** – Student will receive a referral.

STUDENTS HAVE A RESPONSIBILITY TO COMPLY WITH THE SCHOOL DRESS CODE

Children’s World Uniform Supply: Children’s World provides all the uniform clothing, including polo shirts, approved black bottoms, sweatshirts, hoodies, and PE shirts and shorts, (with the exception of dance attire, which will be discussed in that elective class.) The uniform pieces must be purchased at:

**Children’s World Uniform Supply
4525 Bee Ridge Road – 941/955-6999
Online orders at www.childrensworlduniform.com**

Shirts

- **Polo-style shirts with school logo in solid red, grey, or black, are required and may only be purchased at Children’s World.**
- Only the school logo is permitted, no other embroidery, such as the student’s name is permitted.
- Shirts may be worn outside or tucked into uniform bottoms.
- **Solid colored** long sleeve undershirts/sweatshirts worn under the school polo are permitted during cold weather.

- For sanitary reasons, PE uniform shirts are not allowed to be worn under uniform shirts as an undershirt and hoodies may not be worn for PE class when the temperature is above 60 degrees.
- Shirts must be of the appropriate size, not small enough to show the midriff when arms are raised, or when the student is bending over or leaning forward.
- Students may not tie or cut their polo, PE, or spirit shirts.
- A school uniform polo shirt **MUST** be worn under the school uniform sweatshirt or school uniform hoodie at all times.

Shorts/Pants/Skirts

- School uniform bottoms must at least reach the top of the knee for modesty.
- **The only acceptable bottoms are:
Our SSA+S black uniform bottoms with a red paw print, which are sold only at Children’s World and are the only option for black bottoms.**

Khaki sturdy, cotton-blend, uniform-style, pleated chino or cargo bottom with front and rear pockets, knee-length or longer. No leggings, spandex, or technical fabric bottoms are allowed.

Khakis are available at most stores, new and used, including Old Navy, Kohl’s, Target, Walmart, Gap, Children’s World, the Salvation Army, and Goodwill.

Unacceptable bottoms include sheer, flimsy, silky, or athletic material as well as leggings, jeans, and jeggings.

- **PE uniform shorts may only be worn during PE class.**
- Miniskirts, ruffle style, skirts with slits, sweatpants and cutoffs are not permitted.
- Running/exercise shorts and boardshorts are not permitted.
- No pants, shorts, or skirts that are distressed, frayed, worn-out, or with holes above the knee are permitted.
- Thin, see-through, stretchy, or excessively tight/clingy fabrics may not be worn. **“Jeggings,” legging pants, and sweatpants are not permitted.**
- Oversized or low riding pants are not permitted. All uniform bottoms are to be hemmed and ride on or above the hipbones. Undergarments cannot be shown.

- No denim shorts, skirts, skorts, or jeans of any kind may be worn, except on Spirit Days. Plaid, multi-color, white, and brightly colored bottoms are not acceptable uniform/Spirit Day attire. If in doubt, check with an Administrator prior to wearing the items.

Outerwear

- School hoodies and zippered sweatshirts may only be purchased at Children’s World. During extreme cold weather, a coat/jacket may be worn to school, but must be kept in locker during the school day.

Physical Education Uniform

- The entire physical education uniform, with the exception of dance attire, must be purchased at Children’s World and be worn by the student during PE class, or the student will receive a zero for that day.
- Gym shorts cannot be rolled up or hemmed to make them shorter or tighter.
- PE shirts or dance attire may not be worn except during PE classes.
- Dance does NOT use PE shorts – students may wear dark, solid colored yoga pants.
- For sanitary reasons, PE uniforms may not be worn under the school uniform. Hoodies may not be worn for PE class when the temperature is over 60 degrees.
- Students must “dress out” and dress back into school uniform each day.

Accessories

Backpacks/Purses:

- Our SSA+S backpack with student ID displayed is the only backpack option. The student ID must be attached to the backpack at all times.
- For safety purposes, students may not carry purses and/or any other type of bag (shopping bags, tote bags, etc....). Lunchboxes are permitted.
- For safety purposes, students are permitted to carry only the one SSA+S backpack on campus. Gym bags for sports events should be dropped off in the coach’s office on the morning of the event or stored in the locker.

Footwear:

- Due to safety reasons, students must wear sneakers or flat heeled dress shoes or boots. No heels or excessively high platform shoes are allowed.
- All footwear must be closed at the toes and heel and both shoes must match.
- Sandals, slippers, Crocs, or heeled shoes are not acceptable for safety reasons.

Hair & Accessories

- No hats may be worn in the school buildings, but hats may be worn during PE.
- Flat headbands and ribbons only.
- Any hair embellishment or hairstyle that may cause a distraction may be subject to administrative approval.

Jewelry/Accessories

- No tattoos
- No Smart Watches
- No spikes, inappropriate or offensive subject matter may be worn
- Jewelry should not be excessive. Only earring studs are permitted, no large hoops, gauges, industrial spikes, etc. may be worn.
- Students wearing any accessories deemed excessive or distracting will be asked to remove these items.
- It is highly suggested that all valuables be left at home. We will not search for missing prohibited items.
- Sunglasses are not permitted to be worn in the school buildings, unless ordered by a doctor, with a note from the physician.

Spirit Days: Spirit Days are normally scheduled on the last day of the school week.

- This event allows children to wear appropriate jeans with a school spirit shirt.
- Jeans must be one solid color. No prints/patterns please.
- Jeans may not have rips or holes-above the knee - this includes factory alterations.
- Excessively tight or fitted clothing may not be worn. “Jeggings”, “leggings” and spandex materials are not allowed. Please note- oversized or low riding pants are also not permitted.
- **Reminder: For students to be able to participate in Spirit Day, they must have a parent/guardian signature in their agenda book each week. Failure to do so will result in consequences.**

Dress Down and Project Day Attire:

- All dress code and modesty rules apply. Off the shoulder, strapless, tank top, low cut, revealing, inappropriately short shorts, biker shorts/spandex shorts, spaghetti strap or exposed midriff styles, leggings, and/or pajamas may not be worn to school for dress down days.
- Footwear must be closed at toe and heel. (No bedroom/bath slippers, flip flops, or Crocs allowed.)

- Project day wear is specified by the assigning class teacher but shawls, jackets or a change of clothes will be required for any project day wear that does not follow these guidelines for the rest of the school day.
- No short skirts, skorts or shorts (all bottoms must reach top of knee), no torn or ripped clothing, no see through or sheer clothing, etc.
- Pajamas are never allowed.

Additional Information:

- **It is strongly encouraged that all students have a change of uniform clothing in their locker for emergency situations.**
- Students may not wear items or markings which are offensive, suggestive, indecent, or associated with gangs, encourage use of drugs, tobacco, alcohol, violence / weapons, or support discrimination on the basis of color, disability, national origin, marital status, race, religion, gender, or sexual orientation.
- Students must keep uniforms in original condition and not alter them in any way. Students are not permitted to write, draw, or embellish on their skin or clothing. (*Paint, duct tape, glitter pens, names embroidered, etc...*)
- Lockers are optional. If you have afterschool sports, large lunchboxes, extra sneakers, or other large items to store, we suggest that you rent a locker. If not, all supplies should fit in the school-approved backpack, and a locker is not necessary.

**THE ADMINISTRATION HAS THE FINAL
AUTHORITY IN DETERMINING IF DRESS
ATTIRE IS APPROPRIATE.
AS FASHION TRENDS CHANGE, THIS POLICY
MAY BE ADJUSTED WITHOUT NOTICE.**

School Activities

Interscholastic Sports Program

SSA+S students may compete in a variety of competitive sports including soccer, basketball, girls' volleyball, cross country, golf, tennis, pickleball and flag football.

- Student Athletic Packet must be on file prior to tryouts.
- To participate in sports or extracurricular activities, students must have a “C” average. These grades are based on the previous quarter’s report card. Students who do not maintain a satisfactory academic standing will be denied the privilege of participating.
- Students who have disciplinary or attendance issues may not be eligible to play or may be “benched” at the discretion of coaches and administration.
- Students who are not picked up promptly after practice or games may also be denied the privilege of participating in the subsequent games or activities.
- Student athletes may miss 6th and/or 7th period on game days. If this occurs, students must attain their missed classwork/homework before leaving for the game that day. Students may attend 6th or 7th period class during their P.E. class time.

Students may stay after school to watch home games in our gymnasium. If students do so, they must report directly to the gymnasium by 4:00 PM, in school uniform, and stay there until a parent/guardian picks them up. All school rules apply. Students are not permitted to leave campus prior to attending the game. Misbehavior at afterschool events will result in disciplinary consequences. Late pickup will result in the child being banned from future afterschool activities.

Dances

- Dances are a privilege; students on suspension or who are on Activity Restriction because of disciplinary action will not be permitted to attend.
- Students must attend at least three full class periods on the day of the dance in order to attend a school dance.
- Only current SSA+S students will be permitted to attend.
- Inappropriate dancing such as slam dancing and suggestive or intimate dancing is not allowed.
- PDA or any inappropriate contact between students is prohibited and may result in student disciplinary consequences.
- Dances are 4:30 p.m. to 6:15 p.m. All students are expected to be picked within 5 minutes of the end time. Students picked up after 6:30 p.m. will be barred from any afterschool activities for the rest of the year. **Students are not permitted to walk home (or anywhere else) from a dance.**

Discipline

Student Behavior Guidelines

- Discipline is essential to a safe environment conducive to learning.
- The SSA+S discipline policies and procedures are designed to make all students aware of the rules and responsibilities for their behavior.
- **Student discipline is a joint responsibility that must be shared by home and school.**
- Students and parents/guardians are required to sign contracts when applying for enrollment and are responsible for learning and abiding by the SSA+S discipline policies and procedures.
- Students with disciplinary issues may lose the privilege to participate in school activities, including field trips, dances, extracurriculars, and elective courses.

Bullying

SSA+S defines bullying as repeated, intimidating behaviors, via superior strength or influence, to intentionally harm a student, either mentally or physically. Bullying is not tolerated at SSA+S and is considered a violation under state law.

- Bullying can take several forms and can be both verbal and nonverbal.
- Bullying may be reported by anyone and can be done by completing a bullying form from the main office, via email to any staff member, and/or phone call to an Administrator.
- Bullying reports may be done anonymously.
- All reports of bullying will be investigated by Administration to determine validity.
- Investigations are always done confidentially.

Any student who has been found to be part of bullying on the SSA+S campus will be subject to strong disciplinary action, and the incident will be documented in the student's file. This includes inappropriate social media activity, including social media/chats that often take place outside of school. Parents, please monitor your child's social media/cell phone.

SSA+S Discipline Plan

<i>First Offense</i>	<i>Visual (The Look) or Verbal Warning</i>
<i>Second Offense</i>	<i>Write classroom rules three times</i>
<i>Third Offense</i>	<i>Behavior Essay with an email to the parent/guardian</i>
<i>Fourth Offense</i>	<i>Detention with an email to the parent/guardian</i>
<i>Fifth Offense</i>	<i>County Referral</i>

** Steps 1-4 may be skipped at a staff member's discretion.*

Step Two: Rules

This is a redirection for student behavior and will be completed immediately upon receipt, in the classroom. Parent signature and/or contact is not required.

Directions:

1. Take out a piece of notebook paper and label it with your name, class period, and the date.
2. Title the paper "Rules."
3. Copy the rules below three times.
4. Give your paper to your teacher when you are finished.
 - Show respect to teachers, students, and other's property.
 - Follow directions the FIRST time they are given.
 - Raise your hand to be called on.
 - Be prepared to learn every day.

Step Three: Behavior Essay

- Copy very neatly on your own paper (handwritten, no exceptions).
- Sign and date your paper.
- Have your parent/guardian sign and date your essay.
- Turn in to your teacher the following school day.

Failure to complete the behavior essay as directed by the due date given by the teacher will result in a detention.

I understand that school is a place for learning. I understand that I choose how to use this time. I can get an education and learn more about myself and the world around me.

I understand that my teacher is responsible for many things. When I behave disruptively, I am making it hard for my teacher to do his or her job. This is not fair, and I do not have the right to do this.

I understand that the other students in my class have a right to the best education possible. When I behave disruptively, I not only keep the teacher from doing his or her job, I am also keeping students from getting the best education possible. This is not fair, and I do not have the right to do this.

I am copying this essay because of inappropriate classroom behavior. My inappropriate behavior was _____

I understand that my behavior has caused me to miss out on valuable learning time. I understand that I made a decision to behave unacceptably in class and the consequence for this was being given this behavior essay. I understand that I have the power to make good decisions or bad decisions. When I make good decisions, I am rewarded. In school, this means getting a good education and feeling good about myself as a student. I understand that I deserve a good education and I have the power and responsibility to make this happen. In the future, I will correct my behavior by making better choices. These are two steps that I will take to correct my behavior.

1. _____
2. _____

Interventions

In an effort to handle behavior or mental health concerns in an expediate manner, the student may be sent to Administration to decide if a cool down period, immediate consequence, or referral to the school counselor or administration is needed.

Prohibited Articles

It is prohibited to have:

- Weapons (facsimile or real)
- Tobacco/Vaping products
- Smart watches
- Laser pointers
- Chewing gum (results in an automatic detention)
- Electronic devices, cameras, AirPods, and video cameras
- Energy Drinks/coffee drinks/or any items with caffeine
- Glass containers or non-translucent water bottles
- Toys/Balloons/Flowers (If students are brought gifts at school, they may not carry them to classes but may leave them in the office or store them in their lockers until the end of the school day.)
- Any other items deemed disruptive to the educational environment.
- Students are not allowed to sell items on campus unless pre-approved by administration.

Electronic Devices

If we hear or see a cell phone during school hours, we will confiscate it and issue a consequence, including requiring the student to turn in his or her cell phone to Administration on a daily basis. Cell phone use in aftercare is a privilege, and consequences will be issued for misuse. Students must put away cell phones in aftercare upon staff request. Repeated misuse will result in revocation of aftercare privileges.

Any prohibited items or electronic devices not used according to regulations will be confiscated and a detention will be given. A second offense may result in a suspension with repeated offenses leading to possible dismissal from SSA+S. (All confiscated items not picked up by the last day of school will be donated to a local charity.)

The school is under no obligation to search for lost or stolen property, especially stolen prohibited articles.

Contract Violations and Administrative Review

Students with continuing attendance and/or discipline problems will be in violation of the SSA+S Student Contract, which results in probation and/or possible dismissal. Students and/or parents who violate the Student or Parent Contract may be placed on probation and/or dismissed from SSA+S.

Parent/Guardian Procedures

Change of Address, Phone Number, and Email

It is the responsibility of the custodial parent/guardian to notify the office of any changes of address, phone number, email, or proof of custody status.

- The parent/guardian must provide the Registrar with a phone number where he/she can be reached at all times during the school day.
- Any address changes must also include a copy of a recent utility bill that verifies said address change. Address changes will not be made without proper documentation.
- Parent/Guardian should verify the Parent Portal for correct information and make updates as needed.

Parent Teacher Student Society (PTSS) Obligations

Membership Meetings - The PTSS will hold mandatory general membership meetings on selected dates throughout the school year.

- A parent/guardian **must** attend these scheduled meetings as stipulated in the Parent/Guardian Contract. PTSS meeting dates will be posted in the Team News and/or on the website.
- If a parent/guardian does not attend said meetings and fails to submit a documented written excuse regarding the absence to the PTSS Leadership Team via the Front Desk Coordinator, your family may be found in violation of their Parent/Guardian Contract.

Volunteer Hours - As per the Parent/Guardian Contract, it is expected that each family will provide ten hours of volunteer service for two-parent households or five hours for single-parent households.

Withdrawal Process - For a student to receive a transfer that is not school-mandated, a parent/guardian must request the student to be withdrawn.

- The parent/guardian should notify the Registrar at least 24 hours prior to the student's last day.
- The school will provide a withdrawal form for the student that the parent must fill out in-person with the Registrar.
- All books must be turned in and all fees or fines satisfied before the Registrar may complete the student withdrawal.
- According to Sarasota School Board District Policy, a student may only transfer to another district school at semester break in January, or at the end of the year, unless they are moving out of the county. No exceptions will be made to this rule.

Just Call For Help



EMERGENCY: 911

REFERRAL LINE
UNITED WAY 2-1-1 OF
MANASOTA, INC.
DIAL 2-1-1
FROM CELL 308-4357

MY IMPORTANT NUMBERS

For more information and help,
see your guidance counselor.

Brought to you by:

Carlie Brucia Memorial Fund
of
The Community Foundation of
Sarasota County, Inc.

SAFE & DRUG FREE SCHOOLS
SARASOTA COUNTY

CRISIS LINES

24/7 Crisis Line 1-800-999-9999
Student Crisis Line 1-800-226-7733
Coastal Crisis Line 364-9355
National Suicide Crisis Line 1-800-273-TALK

CHILD ABUSE & NEGLECT

Florida Abuse Hotline (24 hrs) 1-800-962-2873
Child Protection Center Sarasota: 365-1277

SUBSTANCE ABUSE

Drug Abuse Treatment Referral 1-800-821-4357
Alcohol Hotline 1-800-252-6465 Opt.5
Tobacco Quitline 1-877-U-CAN-NOW
ALA-TEEN

North County www.al-anon12.org
South County www.southfloridaal-anon.org
Coastal Behavioral Health Care Sarasota: 953-0000

..... Venice: 492-4300
First Step Addiction Treatment Sarasota: 552-2075
..... Venice: 497-7742

Sarasota Coalition on Substance Abuse 377-7736
Web Resources

Drug Abuse www.abovetheinfluence.com
Prescription Drugs www.painfullyobvious.com
Tobacco www.tobaccofreeflorida.com

RUNAWAY

Runaway Hotline 1-800-RUN-A-WAY
YMCA Youth Shelter 955-5596
School House Link 923-6100

COUNSELING

Coastal Behavioral Health Care Sarasota: 953-0000
..... Venice: 492-4300
Charlotte Behavioral Health Care 1-941-639-8300
Bayside Center Crisis Line @ SMH (24 hrs) 917-7760
Family Emergency Treatment Center
Crisis Stabilization Unit 953-0000
Florida Center for Child & Family Development. 371-8820
YMCA Family Services 952-1644
Jewish Family & Children's Service of Sarasota
& Manatee 366-2224

SEXUALITY

Assault & Rape
Safe Place & Rape Crisis Center Sarasota: 365-1976
(SPARCC) Venice: 492-3752

Pregnancy

Cyesis Program 361-6240
Planned Parenthood 365-3913
Pregnancy Solutions 408-7100
Sarasota County Health Department 861-2900

Gay & Lesbian

ALSO Out Youth/HIV Testing 951-2576
ALSO Helpline 544-7016

HIV/AIDS/STDs

Community AIDS Network 366-0134
Florida HIV/AIDS Hotline 1-800-352-2437
Health Department, STD Clinic Sarasota: 861-2855
..... North Port: 861-3820

EATING DISORDERS

Eating Disorder Hotline 1-800-931-2237
Web Resource www.myneda.org

SCHOOL SAFETY

Hotline (REPORTING) 1-877-7BE-BRAVE
School Safety & Security (24 hrs) 966-SAFE
School Resource Officers 927-4190
Web Resources: Cyber Safety www.netsmartz.org
Bullying Info www.stopbullyingnow.org
To Report Cyber Abuse www.wiredsafety.org

HOSPITAL/MEDICAL

Doctors Hospital 342-1100
Sarasota Memorial 917-9000
Venice Regional Medical Center 485-7711
Genesis Health Ctr (medical/dental services) ... 957-1970

YOUTH ACTIVITIES

Community Youth Development 922-5126
Teen Line (Listing of Activities) 926-TEEN
Web Resource www.thelookup941.org

LEGAL/FINANCIAL/HOUSING ASSISTANCE

Gulfcoast Legal Services 366-1746
Family Law Connection 952-9899
Children & Family Services Sarasota: 316-6000
..... Venice: 483-5922
Schoolhouse Link 923-6100

ADDITIONAL ONLINE RESOURCES

www.nineline.org www.sarasotacountyschools.net