

Sarasota School of Arts and Sciences

2026 - 2027 Student Agenda Book

ENGAGE

ENLIGHTEN

EMPOWER

Sarasota School of Arts and Sciences
717 Central Avenue
Sarasota, FL 34236
Principal: Tara Tahmosh
Phone: (941) 330-1855
Fax: (941) 330-1835
<http://www.ssas.org>

This Agenda Book Belongs To:

Name: _____

Grade: _____

Subject	Username	Password
Office365		
FOCUS Portal		
Science		
Math		
Social Studies		
ELA		
CommonLit		

Other Notes:

Sarasota School of Arts and Sciences Student Contract

As a student enrolled at Sarasota School of Arts and Sciences, I agree to the following commitments, whether on or off campus, in all school-sponsored locations and activities:

I will always respect and speak courteously to all adults and classmates.

I will remain actively on task and will not disrupt the learning of others.

I understand that SSA+S has a zero-tolerance policy regarding cheating.

I will support the school's stance on promoting tolerance and acceptance of all people by refraining from making any negative or demeaning comments about others.

I will not participate in any forms of bullying (physical, cyber, or verbal abuse) and will report any offense, if I witness that behavior by others. This includes messaging, liking, and forwarding posts on social media.

I will not harm myself or others.

I will always keep my hands and body to myself and will not engage in horseplay, roughhousing, or PDA. I will not share a bathroom stall with others at any time and understand doing this will result in consequences.

I understand that if I leave campus after school, I may not return for afterschool clubs or activities.

I understand that any acts of vandalism to school property including textbooks, furniture and equipment may result in dismissal from SSA+S and a police investigation.

I will not bring materials or objects to school that will be disruptive to the educational process.

I will adhere to the student dress code and have read the "Code of Dress" in the Student Agenda Book.

I understand that excessive absences, tardies, detentions or any suspension may result in my dismissal from SSA+S.

I will not share my locker or combination lock with another student.

I will not bring, use, distribute, or have in my possession and/or locker any alcohol, drugs of any kind, weapons, or materials that could be used as weapons. SSA+S may search lockers/student possessions at any time. Violating these regulations is an expellable offense and will be reported to the Sarasota School Board and Law Enforcement Officials.

I understand that I must also follow all rules in the Sarasota County Student and Family Handbook.

I understand that I may be dismissed from SSA+S if this Student Contract is not followed.

Student Signature

Date

Sarasota School of Arts and Sciences Parent/Guardian Contract

As a parent/guardian of a child enrolled at Sarasota School of Arts and Sciences, I agree to the following commitments:

I will support the SSA+S program, mission, Administration, Faculty, Staff, and PTSS (Parent-Teacher-Student Society). I will refrain from engaging in verbal and/or physical abuse and from making threatening/hostile/disparaging/demeaning remarks to and about the SSA+S school community, including on social media and Internet posts.

I will read and review all the rules and procedures from the Student Agenda Book with my child, as well as the Sarasota County School Student and Family Handbook.

I understand that excessive absences, tardies, detentions or any suspension may result in dismissal from SSA+S.

I will abide by and follow the traffic pickup/drop off procedures and ensure that my child is on time for school every morning and arrives to school before the first period bell. If my child is late, I will sign him/her in at the front office. I will pick up at the end of the day no later than 3:30 p.m. on Monday-Friday. If my student is excessively tardy to school (4 times per Quarter), I understand that he or she will receive lunch detention.

I will support the school's stance on tolerance and acceptance of all people. I will not support, defend, or excuse my child for the type of injurious behavior which may include, but is not limited to, physical, cyber, and/or verbal abuse.

I understand that my student may be assigned consequences for infractions/tardies that may include a work detail. If I object, I must contact Carl Williams directly during the first week of school to make other arrangements.

I will read and sign my child's agenda book each week. Signing the agenda book confirms that I have read the weekly Team News along with agenda book notes from teachers which may incorporate homework and upcoming projects.

I will go to the main office when on the school campus and register as a visitor upon arrival.

I will send my child to school dressed in the appropriate school uniform.

I will not allow my child to bring any prohibited items to school, as outlined in the Student Agenda Book.

I will establish a Parent Portal account and keep all contact information up to date.

I understand that my child may only change schools within Sarasota at the end of the semester break (January) or at the end of the school year, as is stated by the Sarasota School Board.

I will attend all PTSS meetings required in accordance with the PTSS Bylaws and agree to volunteer a minimum of 10 hours per school year for a two- parent family. Single parent volunteer commitments shall be a minimum of 5 hours per school year.

I have read and agree with the contents of the Student Contract. I realize that my child's continued attendance, during the school year, or from year to year, at SSA+S, rests upon him or her abiding by said rules and regulations. If he or she fails to do this, I understand that we have been accorded Due Process by this instrument, and my child may be dismissed from SSA+S and returned to their districted school.

I understand that failure to comply with my parent/guardian contract may result in my child being dismissed from SSA+S and returned to his or her districted school.

Parent/Guardian Signature

Date

Agenda Book Procedures

- The agenda book is an important tool that teaches our students responsibility and reinforces communication between parents/guardians and teachers.
- All pages of the agenda book must remain intact for the entire year.
- Students must keep pages free of inappropriate language and pictures. In addition, students may not write notes to other students in agenda books. If an agenda book is used in this way, then the student must replace it within 48 hours.
- The agenda book also serves as the students' hall pass and must be in student possession at all times. Students may not remove the hall pass pages from the agenda book and use those separately, nor may they share hall passes with another student. Students who abuse passes may be placed on a pass restriction.
- Students who abuse passes, engage in inappropriate behavior while on a pass, or share their passes /agenda book with other students may be placed on a pass restriction by Administration.
- Students are required to bring their agenda book to all classes and to record all homework assignments, tests, and quizzes.
- The agenda will be used not only for assignments, but also as a means for the teacher to write notes to parents/guardians and to include important paperwork in the pocket folder.
- Along with our website, www.ssas.org, and the parent/student portal, the agenda book promotes effective lines of communication and encourages responsible behavior on the part of each student. SSA+S supports "green" efforts and will update the school website with important information on a regular basis.
- Team News is sent via email each Friday evening and includes important upcoming assignments, dates, and announcements.
- Parents/Guardians must read and sign their child's agenda planner each week. Signing the agenda book confirms that you have read the weekly Team News, along with agenda book notes from teachers which may incorporate homework and projects.
- If an agenda book is lost, a new one must be purchased for \$15.00 within 48 hours from the front desk.
- **It is the responsibility of the student to keep his/her agenda book with him/her at all times or he/she will not be allowed to leave the classroom, unless there is an emergency.**

Attendance and Makeup Work

Acceptable Attendance:

Students are expected to attend school each of the 180 regular school days; however, it is understood that excused absences will occur.

Maximum Allowable Tardies and Absences:

- 10 Excused Absences – these are flex days and sick days (w/out Dr.'s Note).
- For a tardy to be considered excused, the parent must submit proof of doctor, dental, or other professional appointment.
- **After having four unexcused tardies in a quarter, students will receive a consequence. Every second tardy thereafter will result in a consequence. This includes being late to school.**
- Extended absence due to family travel or personal leave must be approved by the Principal in advance and will apply to the flex days.

Student Absences

- In complying with the state's compulsory attendance law, each absence will be recorded as either "excused" or "unexcused."
- For an absence to be excused, a "Note to School" form must be completed by the parent and submitted to the Front Desk Coordinator within three days of the absence and qualify as an excused absence.

Excused Absence: an excused absence is one which results from

- Illness of student that is documented by the parent/guardian with a "Note to School." In some cases, a doctor's note/dentist's note confirming the absence must be received within three days of the absence to guarantee that said absence is excused.
- Illness or death in the student's immediate family.
- Religious holidays of the student's specific faith.
- Five flex days.

Unexcused Absence: absence that does not meet the "excused absence" criteria.

- When a student accumulates 5 unexcused absences, a documented letter may be sent home.
- When a student accumulates 10 unexcused absences, a mandatory meeting with Administration and school counselors may be scheduled.
- When a student accumulates 15 unexcused absences, DCF may be contacted by the school.

Attendance Requirements for a High School Credit:

- This includes Spanish I Honors, Algebra I Honors, Speech I, Speech II, Physical Science Honors, Pre-AICE Business, Pre-AICE Drama, Pre-AICE Travel and Tourism, Pre-AICE Art, Pre-AICE Physical Education, and Geometry Honors.
- Any student whose unexcused absences result in less than 135 hours of the required 150 hours of instruction in a course providing one full credit towards high school graduation, may not be awarded credit for said class.

Appointments/ Leaving School

- SSA+S is a closed campus, and students may not leave the school grounds during the school day.
- Students who need to leave for medical appointments or for other reasons must bring a note to the main office before school begins.
- The parent/guardian will use “A Note to School,” which may be printed from the school webpage. Click on “Forms” and Attendance Note for form.
- Students will be dismissed during class transitions only, except for emergencies. Sending in a Note to School will result in your child waiting for you at the assigned time in the office. Without this note, the student will only be available at the next class change.
- Students without 7th period must be picked up at the end of of 6th period.

Make-up Work

- Make-up work will be due after the same number of days missed. For example, if a student misses three days, he/she will have three school days in which to make up the assigned work.
- It is the student’s responsibility to follow the appropriate procedures for making up missed assignments.
- Previously assigned projects, tests, or quizzes will be due/completed upon the student’s return to school.

Parent/Teacher Concerns

- If questions or concerns arise regarding a student, the parent/guardian should first contact the teacher directly or meet with the teacher individually.
- Each grade level has a designated Team Leader. These faculty members can be found online on our school website, and parents may contact the appropriate Team Leader to schedule team meetings.
- All student-to-student conflicts should be discussed with the School Counselor or the Assistant Principal.

Before & After School Hours

- Free morning care is available beginning at 7:15 AM each morning. Any student dropped off prior to 7:15 AM will not be supervised.
- Morning care and Clubs are considered a privilege, and all school rules must be followed. Students may not use cell phones or electronics in morning care. These devices must be turned off prior to entering the school building.
- **If your student has not been picked up by 3:30 PM and is not participating in a Club, he or she will not be supervised by an adult on campus. It is the student's responsibility to wait for his or her parent at a previously designated area. Students participating in Clubs will not be supervised after 4:15 p.m. It is the student's responsibility to wait for a parent a previously designated area.**
- Students are expected to leave campus and go home after school if they are not involved in an after-school activity.
- Students participating in after-school activities (sports events, dances, concerts, etc...) must be picked up by the designated end time. **There will be no adult supervision from 15 minutes after the event's end on. It is the student's responsibility to wait for a parent a previously designated area.**

Student Drop-off/ Parent/Guardian Pickup

- Student drop off runs from 7:15 AM until 7:50 AM
- Pick up is from 3:00 PM to 3:15 PM.
- Students arriving after 8:00 AM must be signed in at the Front Office by a parent/guardian. This is for your child's safety and is strictly enforced.
- Being tardy to school four times per Quarter will result in a lunch detention.
- **Due to safe and orderly school regulations, parents/guardians may pick up and drop off students only at designated areas during designated times. If this becomes an issue, said parent/guardian will be in violation of the parent/guardian contract, including the pick-up and drop-off procedures, and his/her child will be subject to immediate dismissal.**
- Parents should arrive no earlier than 2:50 PM for carline pickup and follow all staff instructions and requests without verbal or physical abuse.

Transportation – Sarasota/Manatee

Sarasota Military/SSA+S Transportation: information can be secured by calling (941) 330-1855 ext. 1226. All students are under the direct supervision of the bus driver, and bus privileges will be suspended for failure to follow regulations. Due to space constraints, requests for courtesy transportation (drop-off and pick-up at spots other than home address) cannot be fulfilled.

Clinic

- If a student becomes ill at school, he/she should report this to his/her teacher immediately and ask that his/her agenda book be signed as a pass to the clinic. Students without a pass will be sent back to class.
- If the student is ill enough to be sent home, the school nurse will contact the emergency contact person(s) on file.
- **Students are never permitted to use cell phones for calls regarding illness or pickup. Doing this may result in disciplinary consequences. In addition, students may not use classroom phones if they are ill. Failure to follow this procedure will result in disciplinary action. The Sarasota Health Department requires all illnesses be recorded by the school nurse.**
- If the student comes to school and is identified as having a fever, the parent/guardian will be called to pick up the child immediately. Students may not return to school for 24 hours after having a fever of 100 degrees or higher (without the use of a fever-reducing medicine).

Students may not remain in school with the following conditions:

- fever
- vomiting or diarrhea
- unknown rash or ringworm
- head lice

Administration of Medication

- SSA+S follows all guidelines stated in the Sarasota County Student and Family Handbook.
- When possible, students should take prescribed medication at home. If it is necessary that medication be given during school hours, the procedures established by the School Board of Sarasota County must be followed.
- All medication must be administered by health room personnel and have a Medication Treatment Authorization Form signed by a physician and parent/guardian. This form is available on the parent link of the school website. All medication must be stored in the original, sealed, unopened container. This includes non-prescription drugs such as ibuprofen, aspirin, cough drops, prescription drugs, including inhalers, and/or samples. Written instructions indicating how the medication is to be taken must be included.
- A parent must deliver the completed Medication/Treatment Authorization Form and medication directly to the school health aide so that medications can be accepted and counted. Medication cannot be given without having the proper paperwork on file.
- If a student is found in possession of a prescription drug or nonapproved medication, they may be suspended and could be recommended for expulsion. SSA+S follows Sarasota County Schools' guidelines for zero-tolerance offenses.

- All medication that is not picked up by the last day of school will be destroyed.
- For a student to receive an elevator pass due to an injury, the parent/guardian must provide a doctor's note.
- Medications for overnight field trips, and their forms, must be turned in to the school nurse at least 48 hours before the trip.

Lost and Found

- Lost and Found is located school stairwells and the cafeteria. It is recommended that students write their full names in books, hoodies, and other belongings.
- Items such as jewelry, phones, eyeglasses, etc., may be kept in the front office for security purposes. Students may retrieve these items from the Front Desk Coordinator.
- Items in the Lost and Found may be donated, recycled, or thrown away on the last day of each week.
- The school is under no obligation, nor has any responsibility to search for missing prohibited items that are supposed to be secure such as AirPods, personal electronic devices, and cell phones.

Lunch

- Sarasota County Schools, via Sarasota High School, provides SSA+S with a modified lunch program.
- Menus are posted in the cafeteria; however, menus are subject to change.
- Students may either pay daily or have money deposited into their account.
- Energy booster/energy drinks, coffee drinks, and glass containers are not allowed at school. Students cannot bring any drink to class other than water.
- Parents/guardians are not permitted to attend lunch to eat/visit with students.
- All students use the "N-Number" entered in the lunchroom computer for quick identification.
 - This number is used for prepaying lunches and/or purchasing lunches, desserts, milk, etc.
 - Each student should memorize his/her number as quickly as possible and should not share the number with any other student.
- Parents/guardians may also set up and maintain their child's lunch account online at www.myschoolbucks.com. Information needed to set up account can be requested from the Front Desk Coordinator.
- Application forms for free/reduced priced lunches are online at <https://scsfr.sarasota.k12.fl.us/fma/> and can be completed during the summer.
- If you have any questions regarding free and reduced lunch/breakfast, please contact Food and Nutrition at (941) 486-2199.

Visitors

- The school policy is to accept only those visitors who have legitimate business at the school.
- Visitors must register in the main office, produce picture identification, be scanned through the Raptor System, and wear the appropriate visitor's badge while on campus.
- Volunteers must be registered in the Volunteer system via the Sarasota County Schools website.
- Contractors must be fingerprinted by Sarasota County Schools.

Academic Standards

Report Cards

- Report cards are issued after each nine-week grading period.
- Report cards can be accessed on the Parent Portal.

Honor Roll

- Honor Roll award celebrations take place to reward student achievements.
- Students achieving a 3.5 unweighted GPA earn the Honor Roll. Honor Roll students will be invited to the Honor Roll Social.

Academic Integrity

SSA+S has a zero-tolerance policy regarding cheating.

- These behaviors include plagiarism, copying answers, being in possession of answers, or giving answers for assignments to another student (this list is not all-inclusive).
 - ❖ **First offense:** A zero on the assessment and a detention. (Parents will be notified).
 - ❖ **Second offense:** A zero on the assessment and a referral. (Parents will be notified).
 - ❖ **Third offense:** A zero and automatic suspension (Parents will be notified).

If a student disrupts an assessment in any way, he or she will earn a consequence.

Schedule Changes

- Changes due to issues with proper placement in academic core classes will be open for request during the first two weeks of school. Please contact a school counselor regarding any questions or changes.

- Parents are not permitted to request one teacher over another, or that classes be scheduled during a certain period.

Textbooks

- Textbook links can be found on the school website. All students have been instructed on how to log in correctly.
- Students and their parent/guardian are financially responsible for lost, stolen, or damaged textbooks.

Computer and Internet Use Policy

1. Student use of technology and the Internet on SSA+S premises or at a school-sponsored event is a privilege that may be revoked at any time.
2. All personal technology resources shall be turned off unless use is authorized by an SSA+S employee.
 - a. If a personal technology resource is permitted, the student must have a power supply and carrying case. All personal computer equipment/supplies must be clearly labeled with the student's name. This includes the computer, power cord, and backpack/carrying case.
 - b. Personal technology resources shall only be available for use as authorized by an SSA+S employee; any unauthorized use may subject the student to discipline, including and up to expulsion.
 - c. While on SSA+S premises or at a school-sponsored event, students shall use their personal technology resources in a safe, responsible, and appropriate manner.
 - d. SSA+S is not responsible for any damage to personal technology resources or theft of personal technology resources.
3. Students shall use SSA+S technology and the Internet in a safe, responsible, and appropriate manner.
4. Students shall use District and personal technology resources according to the Board Policy 6163.4 and Administrative Regulation 6163.4. Failure to adhere to these policies may result in discipline including and up to expulsion.
5. Students shall have no expectation of privacy while on SSA+S premises or at a school-sponsored event. Computer files and electronic communications, including email, are not private and may be accessed by the SSA+S at any time for the purpose of ensuring compliance with Board policies and regulations. This includes computer files and electronic communications that are accessed using SSA+S technology or through the SSA+S network, even if they are stored externally.
6. Students shall not install software onto SSA+S technology resources.

Social Media and Threats

SSA+S may issue consequences for social media posts made inside or outside of the school. We advise parents to monitor their child's social media, photos, and chats. **All threats, including those made as a joke, must be taken seriously and may result in serious consequences, including expulsion and legal consequences.**

Character Development & Health

6th Grade Character Lessons

- Success in Middle School
 - Goal setting
 - Stress Management
 - Self-Esteem/Body image
 - Managing Emotions
 - Hygiene and Nutrition
- Empathy & Bullying
 - Ways to Speak to an Adult and Report Issues
 - How to use Fortify Florida
- Safety Lessons
 - Internet Safety (presentation by Child Protection Center)
 - Human Trafficking (presentation by Selah Freedom)

7th and 8th Grade:

- Safety Lessons
 - Human Trafficking/Child Sex Trafficking (presentation by Selah Freedom)
 - Human Biology, Sex Education, and Reproduction (presented in Life Science class)
 - Internet Safety by Child Protection Center

FLDOE Resiliency Standards

- Perseverance and Grit
- Gratitude
- Responsibility
- Responsible decision-making
- Critical thinking & problem solving
- Self-awareness and self-management
- Mentorship and Volunteerism (8th grade)
- Citizenship (8th grade)
- Honesty
- Empathy

*Lessons and Topics will be posted in the TEAM NEWS two weeks before they occur to foster communication at home and allow parental choice. The Team News is emailed home every Friday evening. If you wish to opt out of any of these topics, please contact mapesm@ssas.org or masoudg@ssas.org, include the topic you wish to opt out of, as well as your name and your child's name. Resiliency standards, sex ed and AIDS prevention, and human trafficking prevention are all required by law, for the safety and well-being of our kids, but you may opt out of these, if you wish. Any questions, please reach out the counselors or our principal.

Student Procedures

- Students must come to class with all required supplies.
- Students should enter classroom, take their assigned seat, open their agenda book for any notes or homework assignments that must be recorded and begin assigned bell work before tardy bell rings.
- Students must quietly listen to announcements during homeroom.
- Students who have been absent will check appropriate classroom wall bins for missed work and submit work from absences.
- Students should head papers with first and last name, date, and class period in upper right-hand corner.
- Students will not speak when another person is speaking during classroom discussions or presentations.
- Students must respond immediately to the “give me five” hand signal with silence and focus attention on the teacher/staff member.
- Students must ask permission to leave classrooms and must have their agenda book hall pass filled out in full with destination, date, and time, to be signed by their teacher. Only one student may leave the room at a time.
- At the end of each class period, students must wait for the teacher to dismiss them from class; a one-minute warning by the teacher will be given prior to a quiet dismissal. The bell does not dismiss the student, the teacher does.
- Students must leave their workspaces and rooms clean and free of clutter.
- Students must receive a pass from the current teacher or administrator, via the agenda process, when they will be tardy to the next scheduled class, unless an entire class has been dismissed late. If this occurs, that teacher will let all subsequent classes know that these students will be tardy, via the school email system.
- Students must respond to all emergency codes with silence and appropriate behavior. Failure to follow instructions and/or expectations during drills will result in consequences.

SSA+S Dress Code

School Uniform: Student dress will reflect appropriateness, modesty, and neatness.

Please note that the student contract and agenda book serve as the first written warning. Any student whose attire or appearance is not within the regulations or is dressed in a way that is deemed inappropriate will be marked “present” and sent to Administration to change into provided clothes or to complete classwork until the proper clothing is delivered to school.

- ❖ **First offense** – Student will be required to copy the applicable section of the dress code and have his or her parent/guardian sign it.
- ❖ **Second offense**- Student will earn a lunch detention.
- ❖ **Third offense** – Student will earn a detention.
- ❖ **Fourth offense** – Student will receive a referral.

STUDENTS HAVE A RESPONSIBILITY TO COMPLY WITH THE SCHOOL DRESS CODE

Children’s World Uniform Supply: Children’s World provides all the uniform clothing, including polo shirts, approved bottoms, sweatshirts, hoodies, and PE shirts and shorts, (except for dance attire, which will be discussed in that elective class.) The uniform pieces must be purchased at:

Children’s World Uniform Supply
4525 Bee Ridge Road – 941/955-6999
Online orders at www.childrensworlduniform.com

Shirts

- Polo-style shirts with school logo in solid red, grey, or black, are required and may only be purchased at Children’s World.
- Only the school logo is permitted, no other embroidery, such as the student’s name is permitted.
- Shirts may be worn outside or tucked into uniform bottoms.
- Solid-colored, long-sleeve undershirts/sweatshirts worn under the school polo are permitted during cold weather.
- For sanitary reasons, PE uniform shirts are not allowed to be worn under uniform shirts as an undershirt and hoodies may not be worn for PE class when the temperature is above 60 degrees.

- Shirts must be of the appropriate size, not small enough to show the midriff when arms are raised, or when the student is bending over or leaning forward.
- Students may not tie or cut their polo, PE, or spirit shirts.
- A school uniform polo shirt MUST be always worn under the school uniform sweatshirt or school uniform hoodie.

Shorts/Pants/Skirts

- The only acceptable bottoms are the variety of SSA+S uniform bottoms stamped with a red paw print, which are sold only at Children’s World. There are no other options for school uniform bottoms.
- PE uniform shorts may only be worn during PE class.
- Skirts and shorts should sit no higher than the top of the knee.
- Solid, dark colored sweatpants will be permitted on days when the “low” temperature forecast on The Weather Channel for Sarasota is 45 degrees or below. Excessively tight, patterned, or see through pants are not permitted.
- Legging pants are never permitted. This includes dress down days.
- Oversized or low riding pants are not permitted. All uniform bottoms are to be hemmed and ride on or above the hipbones. Undergarments cannot be shown.
- No denim shorts, skirts, skorts, or jeans of any kind may be worn, except on Spirit Days. Plaid, multi-color, white, and brightly colored bottoms are not acceptable uniform/Spirit Day attire.

Outerwear

- School hoodies and zippered sweatshirts may only be purchased at Children’s World. During extreme cold weather, a coat/jacket may be worn to school, but must be kept in locker during the school day.

Physical Education Uniform

- The entire physical education uniform, except for dance attire, must be purchased at Children’s World and be worn by the student during PE class, or the student will receive a zero for that day.
- Gym shorts cannot be rolled up or hemmed to make them shorter or tighter.
- PE shirts or dance attire may not be worn except during PE classes.
- Dance does NOT use PE shorts – students may wear dark, solid colored yoga pants.
- For sanitary reasons, PE uniforms may not be worn under the school uniform. Hoodies may not be worn for PE class when the temperature is over 60 degrees.
- Students must “dress out” and dress back into school uniform each day.

Accessories

Backpacks/Purses:

- Only single compartment clear or mesh single compartment backpacks are permitted.
- For safety purposes, students may not carry purses and/or any other type of bag. For sanitary items, we suggest a small pouch or additional pencil case for modesty. (shopping bags, tote bags, drawstring bags, Lululemon bags are not allowed)
- For safety purposes, students are permitted to carry only one single compartment, clear bag on campus and in classrooms.
- Lunch boxes and PE clothes/shoes should fit in backpack.

Footwear:

- Due to safety reasons, students must wear sneakers or flat heeled dress shoes or boots. No heels or excessively high platform shoes are allowed.
- All footwear must be closed at the toes and heel and both shoes must match.
- Sandals, slippers, Crocs, or heeled shoes are not acceptable for safety reasons.

Hair & Accessories

- No hats may be worn in the school buildings.
- Any hair embellishment or hairstyle that may cause a distraction may be subject to administrative approval.

Jewelry/Accessories

- No tattoos
- No Smart Watches
- No spikes, inappropriate or offensive subject matter may be worn
- Jewelry should not be excessive. No gauges, industrial spikes, etc. may be worn.
- Students wearing any accessories deemed distracting will be asked to remove them.
- It is highly suggested that all valuables be left at home. We will not search for missing prohibited items.
- Sunglasses are not permitted to be worn in the school buildings, unless ordered by a doctor, with a note from the physician.

Spirit Days: Spirit Days are scheduled on the last day of the school week.

- This event allows children to wear appropriate jeans or school khakis/athletic pants with a school spirit shirt.
- Jeans must be one solid color and may not have rips or holes-above the knee - this includes factory alterations.
- “Jeggings”, “leggings” and spandex materials are not allowed.

Dress Down and Project Day Attire:

- All dress code and modesty rules apply. Strapless, tank top, low cut, revealing, inappropriately short shorts, biker shorts/spandex shorts, spaghetti strap or exposed midriff styles, leggings, and/or pajamas may not be worn to school.
- Footwear must be closed at toe and heel.

Additional Information:

- It is strongly encouraged that all students have a change of uniform clothing in their locker or backpack for emergency situations.
- Students may not wear items or markings which are offensive, suggestive, indecent, or associated with gangs, encourage use of drugs, tobacco, alcohol, violence / weapons, or support discrimination based on color, disability, national origin, marital status, race, religion, gender, or sexual orientation.
- Students must keep uniforms in original condition and not alter them in any way. Students are not permitted to write, draw, or embellish on their skin or clothing. (*Paint, duct tape, glitter pens, names embroidered, etc...*)
- Lockers are optional. If you have afterschool sports, large lunchboxes, extra sneakers, or other large items to store, we suggest that you rent a locker. If not, all supplies should fit in the school-approved backpack, and a locker is not necessary.

**THE ADMINISTRATION HAS THE FINAL
AUTHORITY IN DETERMINING IF DRESS ATTIRE
IS APPROPRIATE.
AS FASHION TRENDS CHANGE, THIS POLICY
MAY BE ADJUSTED WITHOUT NOTICE.**

School Activities

Interscholastic Sports Program

SSA+S students may compete in a variety of competitive sports including soccer, basketball, girls' volleyball, cross country, golf, tennis, pickleball and flag football.

- Student Athletic Packet must be completed on Aktivite prior to tryouts.
- To participate in sports or extracurricular activities, students must have a “C” average. These grades are based on the previous quarter’s report card. Students who do not maintain a satisfactory academic standing will be denied the privilege of participating.
- Students who have disciplinary or attendance issues may not be eligible to play or may be “benched” at the discretion of coaches and administration.
- Students who are not picked up promptly after practice or games may also be denied the privilege of participating in the subsequent games or activities.
- Student athletes may miss 6th and/or 7th period on game days. If this occurs, students must attain their missed classwork/homework before leaving for the game that day. Students may attend 6th or 7th period class during their P.E. class time.

Students may stay after school to watch home games in our gymnasium. If students do so, they must report directly to the gymnasium by 3:05 PM, in school uniform, and stay there until a parent/guardian picks them up. All school rules apply. Students are not permitted to leave campus prior to attending the game. Misbehavior at afterschool events will result in disciplinary consequences. Late pickup will result in the child being banned from future afterschool activities. Students will not be supervised 15 minutes after the end time of the school event. It is the student’s responsibility to wait for parent pickup at a previously designated safe area.

Dances

- Dances are a privilege; students on suspension or who are on Activity Restriction because of disciplinary action will not be permitted to attend.
- Students must attend at least three full class periods on the day of the dance in order to attend a school dance.
- Only current SSA+S students will be permitted to attend.
- Inappropriate dancing is not allowed.
- PDA or any inappropriate contact between students is prohibited and may result in disciplinary consequences.
- Dances are 3:15 p.m. to 5:15 p.m. All students are expected to be picked within 15 minutes of the dance end time. Students picked up after 5:30 p.m. may be barred from any afterschool activities for the rest of the year. Students will not be

supervised 15 minutes after the end time of the school event. It is the student's responsibility to wait for parent pickup at a previously designated safe area.

Discipline

Student Behavior Guidelines

- Discipline is essential to a safe environment conducive to learning.
- The SSA+S discipline policies and procedures are designed to make all students aware of the rules and responsibilities for their behavior.
- **Student discipline is a joint responsibility that must be shared by home and school.**
- Students and parents/guardians are required to sign contracts when applying for enrollment and are responsible for learning and abiding by the SSA+S discipline policies and procedures.
- Students with disciplinary issues may lose the privilege to participate in school activities, including field trips, dances, extracurriculars, and elective courses.

Bullying

SSA+S defines bullying as repeated, intimidating behaviors, via superior strength or influence, to intentionally harm a student, either mentally or physically. Bullying is not tolerated at SSA+S and is considered a violation of state law.

- Bullying can take several forms and can be both verbal and nonverbal.
- Bullying may be reported by anyone and can be done by completing a bullying form from the main office, via email to any staff member, and/or phone call to an Administrator.
- Bullying reports may be done anonymously.
- All reports of bullying will be investigated by Administration to determine validity.
- Investigations are always done confidentially.

Any student who has been found to be part of bullying on the SSA+S campus will be subject to strong disciplinary action, and the incident will be documented in the student's file. This includes inappropriate social media activity, including social media posts/chats that often take place outside of school. Parents, please monitor your child's social media/cell phone.

SSA+S Discipline Plan

First Offense Visual (The Look) or Verbal Warning

Second Offense Write classroom rules three times

Third Offense Behavior Essay with an email to the parent/guardian

Fourth Offense Detention with an email to the parent/guardian

Fifth Offense County Referral

** Steps 1-4 may be skipped at a staff member's discretion.*

Step Two: Rules

This is a redirection for student behavior and will be completed immediately upon receipt, in the classroom. Parent signature and/or contact is not required.

Directions:

1. Take out a piece of notebook paper and label it with your name, class period, and the date.
2. Title the paper "Rules."
3. Copy the rules below three times.
4. Give your paper to your teacher when you are finished.
 - Show respect to teachers, students, and other's property.
 - Follow directions the FIRST time they are given.
 - Raise your hand to be called on.
 - Be prepared to learn every day.

Step Three: Behavior Essay

- Copy very neatly on your own paper (handwritten, no exceptions).
- Sign and date your paper.
- Have your parent/guardian sign and date your essay.
- Turn in to your teacher the following school day.

Failure to complete the behavior essay as directed by the due date given by the teacher will result in a detention.

I understand that school is a place for learning. I understand that I choose how to use this time. I can get an education and learn more about myself and the world around me.

I understand that my teacher is responsible for many things. When I behave disruptively, I am making it hard for my teacher to do his or her job. This is not fair, and I do not have the right to do this.

I understand that the other students in my class have a right to the best education possible. When I behave disruptively, I not only keep the teacher from doing his or her job, I am also keeping students from getting the best education possible. This is not fair, and I do not have the right to do this.

I am copying this essay because of inappropriate classroom behavior. My inappropriate behavior was _____

I understand that my behavior has caused me to miss out on valuable learning time. I understand that I made a decision to behave unacceptably in class and the consequence for this was being given this behavior essay. I understand that I have the power to make good decisions or bad decisions. When I make good decisions, I am rewarded. In school, this means getting a good education and feeling good about myself as a student. I understand that I deserve a good education and I have the power and responsibility to make this happen. In the future, I will correct my behavior by making better choices. These are two steps that I will take to correct my behavior.

1. _____
2. _____

Interventions

To handle behavior or mental health concerns in an expeditious manner, the student may be sent to Administration to decide if a cool down period, immediate consequence, or referral to the school counselor or administration is needed.

Prohibited Articles

It is prohibited to have:

- Weapons (facsimile or real)
- Cell phones during regular school hours (this is a Florida state law)
- Tobacco/Vaping products
- Smart watches
- Laser pointers
- Chewing gum (results in an automatic detention)
- Electronic devices, cameras, AirPods, and video cameras
- Energy Drinks/coffee drinks/or any items with caffeine
- Glass containers and water bottles
- Toys/Balloons/Flowers (If students are brought gifts at school, they may not carry them to classes but may leave them in the office or store them in their lockers until the end of the school day.)
- Any other items deemed disruptive to the educational environment
- Students are not allowed to sell items on campus unless pre-approved by administration.

Electronic Devices

If we hear or see a cell phone/Smartwatch during school hours, we will confiscate it and issue a consequence, including requiring the student to turn in his or her cell phone to Administration daily. Cell phone use in after school activities is a privilege, and consequences will be issued for misuse. Students must put away cell phones upon staff request.

Any prohibited items or electronic devices not used according to regulations will be confiscated and a detention will be given. A second offense may result in a suspension with repeated offenses leading to possible dismissal from SSA+S. (All confiscated items not picked up by the last day of school will be donated to a local charity.)

The school is under no obligation to search for lost or stolen property, especially stolen prohibited articles.

Contract Violations and Administrative Review

Students with continuing attendance and/or discipline problems will be in violation of the SSA+S Student Contract, which results in probation and/or possible dismissal. Students and/or parents who violate the Student or Parent Contract may be placed on probation and/or dismissed from SSA+S.

Parent/Guardian Procedures

Change of Address, Phone Number, and Email

It is the responsibility of the parent/guardian to notify the office of any changes of address, phone number, email, or proof of custody status.

- The parent/guardian must provide the Registrar with a phone number where he/she can be always reached during the school day.
- Any address changes must also include a copy of a recent utility bill that verifies said address change. Address changes will not be made without proper documentation.
- Parent/Guardian should verify the Parent Portal for correct information and make updates as needed.

Parent Teacher Student Society (PTSS) Obligations

Membership Meetings - The PTSS will hold mandatory general membership meetings on selected dates throughout the school year.

- A parent/guardian **must** attend these scheduled meetings as stipulated in the Parent/Guardian Contract. PTSS meeting dates and topics will be posted in the Team News and/or on the website.

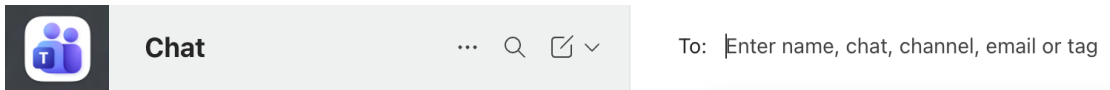
Volunteer Hours - As per the Parent/Guardian Contract, it is expected that each family will provide ten hours of volunteer service for two-parent households or five hours for single-parent households.

Withdrawal Process - According to Sarasota School Board District Policy, a student may only transfer to another district school at semester break in January, or at the end of the year, unless they are moving out of the county. No exceptions will be made to this rule.

- The parent/guardian should notify the Registrar at least 24 hours prior to the student's last day and complete withdrawal forms in-person with the Registrar.
- All books must be turned in and all fees or fines satisfied before the Registrar may complete the student withdrawal.

Places to Get Help at SSA+S and Community Resources

1. **Ask a teacher in person:** Sometimes this is the quickest and easiest way to an answer right away. You can do this by walking up to your teacher when there is time to do this in class or before/after class.
2. **Send a TEAMS chat message to a teacher, a counselor (Mr. Mapes/Mrs. Masoud), or an administrator (Ms. T, Mrs. Gannon, Dr. Williams):** This is also good for questions you have when you're not at school.



3. **Send an email to an adult at SSAS:** We all check our email daily and will get back to you. This is also good for questions you have when you're not at school.



4. **Stop by the counseling lobby, the front desk, or an administrator's office:** You have many places on campus you can stop by for help:
 - **1st Floor:** Counseling lobby or front desk
 - **2nd Floor:** Mrs. Gannon's office (room 216)
 - **3rd Floor:** Ms. T's office (room 302)
5. If you're concerned for your safety or someone else's safety, use the Fortify Florida App to send in your concern.



Suicide Hotline: Call, text or chat 988. <https://988lifeline.org/>

HOPE Hotline: Call 833-GET-HOPE (Mon-Fri 8:00AM-5:00PM) or [HopeFlorida.com](https://www.HopeFlorida.com)

DCF Child Abuse Hotline: 1-800-962-2873

Cornell Behavioral Health Pavillion: 941-917-7760

Mobile Response Team: 941-RECOVER (The behavioral health mobile response team is a 24/7/365 Crisis Intervention Unit for people experiencing a mental health crisis.)